



## **Board of Governors of the Guildhall School of Music and Drama**

**Date:** MONDAY, 18 SEPTEMBER 2017

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Deputy John Bennett (Chairman)	Alderman David Graves
Vivienne Littlechild (Deputy Chairman)	Jo Hensel
Sir Andrew Burns	Gareth Higgins
Deputy Michael Cassidy	Michael Hoffman
John Chapman	Jeremy Mayhew
Christina Coker O.B.E.	Graham Packham
Professor Crossick	Sheriff & Alderman William Russell
Stuart Fraser	Jeremy Simons
Marianne Fredericks	Lynne Williams
Shreela Ghosh	Felicity Chilton

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**Lunch will be served in the Guildhall Club at 1pm**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Principal's Introduction to the Agenda

Those items which it is proposed can be approved or noted without discussion are marked with a star (\*). It is open to any Governor to request that an item be unstarred and subject to discussion. Governors may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.

### Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes and summary of the meeting held on 3<sup>rd</sup> July 2017.

**For Decision**  
(Pages 1 - 10)

4. **\*PUBLIC MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE**

To receive the public minutes of the Audit & Risk Management Committee held on Friday, 21 July 2017.

**For Information**  
(Pages 11 - 16)

5. **PRINCIPAL'S GENERAL REPORT**

Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 17 - 22)

6. **GOVERNORS' DEVELOPMENT DAY**

Report of the Principal of the Guildhall School of Music and Drama.

**For Decision**  
(Pages 23 - 26)

7. **OUTSTANDING ISSUES REPORT**

Report of the Town Clerk.

**For Information**  
(Pages 27 - 30)

8. **CITY OF LONDON CORPORATION CULTURAL STRATEGY**

Report of the Assistant Town Clerk and Cultural Hub Director.

**For Information**  
(Pages 31 - 46)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**Part 2 - Non Public Agenda**

12. **NON PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 3<sup>rd</sup> July 2017.

**For Decision**  
(Pages 47 - 52)

13. **\*NON PUBLIC MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE**

To receive the non-public minutes of the Audit & Risk Management Committee held on 21 July 2017.

**For Information**  
(Pages 53 - 58)

14. **PRINCIPAL'S NON PUBLIC REPORT**

Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 59 - 72)

15. **UPDATE ON STRATEGIC PLAN**

Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 73 - 98)

16. **RESERVES POLICY**

Report of the Report of the Principal of the Guildhall School of Music and Drama.

**For Decision**  
(Pages 99 - 102)

17. **FINANCE REVIEW (ACADEMIC YEAR END POSITION)**

The Assistant Account to be heard.

**For Decision**

18. **SAFEGUARDING**

- a) Safeguarding Annual Report (Pages 103 - 122)

Report of the Report of the Principal of the Guildhall School of Music and Drama.

**For Information**

- b) Safeguarding Policy (Pages 123 - 160)

Report of Report of the Principal of the Guildhall School of Music and Drama.

**For Decision**

19. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**